

REGISTRATION FORMS MUST BE COMPLETED ACCURATELY AND IN THEIR ENTIRETY TO ENSURE A SPOT IS RESERVED FOR YOUR CHILD. PLEASE ENSURE ALL SECTIONS ARE FILLED OUT FULLY BEFORE SUBMISSION TO AVOID REGISTRATION DELAYS.

- I AM A RETURNING STUDENT AND MY CONTACT INFO **HAS NOT** CHANGED (PLEASE FILL IN STUDENT FIRST NAME, LAST NAME, ENTRY GRADE, IEP AND GENDER)
- I AM A RETURNING STUDENT AND MY CONTACT INFO **HAS** CHANGED (PLEASE FILL OUT THE ENTIRE APPLICATION FORM)
- I AM A NEW STUDENT (PLEASE FILL OUT THE ENTIRE APPLICATION FORM)

1. STUDENT INFORMATION

LAST NAME	FIRST NAME	ENTRY GRADE
HAVE YOU BEEN A STUDENT AT BLYTH ACADEMY IN THE LAST 365 DAYS (IF YES, PLEASE INDICATE WHERE)		DO YOU HAVE AN INDIVIDUAL EDUCATION PLAN (IEP)?
ADDRESS		<input type="checkbox"/> FEMALE <input type="checkbox"/> MALE <input type="checkbox"/> NON-SPECIFIED
CITY	PROVINCE	POSTAL CODE
BIRTHDATE (YYYY/MM/DD)		
HOME PHONE NUMBER	STUDENT PHONE NUMBER	STUDENT EMAIL (PRINT CLEARLY)
PRESENT SCHOOL		CITY

2. PARENT/GUARDIAN INFORMATION

- PRIMARY CONTACT: PARENT/GUARDIAN 1 PARENT/GUARDIAN 2 BOTH
- STUDENT RESIDES WITH: PARENT/GUARDIAN 1 PARENT/GUARDIAN 2 BOTH
- IF PARENTS ARE SEPARATED, WHICH PARENT IS THE LEGAL GUARDIAN OF THE APPLICANT? PARENT/GUARDIAN 1 PARENT/GUARDIAN 2 JOINT

PARENT/GUARDIAN 1: LAST NAME		FIRST NAME	
ADDRESS			
CITY	PROVINCE	POSTAL CODE	
HOME PHONE NUMBER	BUSINESS PHONE NUMBER	CELL PHONE NUMBER	PARENT/GUARDIAN 1 EMAIL (PRINT CLEARLY)
PARENT/GUARDIAN 2: LAST NAME		FIRST NAME	
ADDRESS			
CITY	PROVINCE	POSTAL CODE	
HOME PHONE NUMBER	BUSINESS PHONE NUMBER	CELL PHONE NUMBER	PARENT/GUARDIAN 2 EMAIL (PRINT CLEARLY)

3. CAMPUS

- OTTAWA

4. PROGRAM OPTIONS

- REGULAR FULL-TIME ACADEMIC PROGRAM
- TERM-BY-TERM ACADEMIC PROGRAM

ENTRY TERM (1-4)

5. PAYMENT OPTIONS (FULL TIME ACADEMIC PROGRAM ONLY: SEPTEMBER - JUNE)

AFTER REVIEWING THE ENCLOSED FULL-TIME FEE SCHEDULE, PLEASE CHECK OFF WHICH FEE PAYMENT PLAN YOU WOULD PREFER:

OPTION #1: REGULAR PAYMENT (FULL PAYMENT – DUE JUNE 1, 2018 or IMMEDIATELY IF AFTER JUNE 1, 2018)
PLEASE INCLUDE \$595 ONE-TIME REGISTRATION FEE IN ADDITION TO THE PRICES LISTED BELOW

PLEASE SELECT YOUR COURSE PACKAGE	<input checked="" type="checkbox"/>	GRADE 9-12 (6-8 COURSES)	<input checked="" type="checkbox"/>	ELEMENTARY GRADE(S) VARY BY CAMPUS
OTTAWA	<input type="checkbox"/>	\$15,995 + \$595	<input type="checkbox"/>	\$14,995 + \$595

A deposit payment of \$5,000.00 due upon Registration. Balance due June 1st, 2018

Please note that a late registration surcharge for returning students will apply for registrations AFTER June 1st, 2018 as follows:

After June 1st, 2018: \$300.00
After July 1st, 2018: \$600.00
After August 1st, 2018: \$900.00

OPTION #2: PAY BY INSTALLMENTS

PLEASE INCLUDE \$595 ONE-TIME REGISTRATION FEE IN ADDITION TO THE PRICES LISTED BELOW

OTTAWA				
INSTALLMENT PLAN	<input checked="" type="checkbox"/>	GRADE 9-12 (8 COURSES)	<input checked="" type="checkbox"/>	ELEMENTARY GRADE(S) VARY BY CAMPUS
DEPOSIT UPON REGISTRATION	<input type="checkbox"/>	\$2,950	<input type="checkbox"/>	\$1,895
MONTHLY PAYMENTS ON FIRST OF EACH MONTH BEGINNING JUNE 1, 2018	<input type="checkbox"/>	\$1,750 X 8	<input type="checkbox"/>	\$1,750 X 8
TOTAL	<input type="checkbox"/>	\$16,950 + \$595	<input type="checkbox"/>	\$15,895 + \$595

Please note that a late registration surcharge for returning students will apply for registrations AFTER June 1st, 2018 as follows:

After June 1st, 2018: \$300.00
After July 1st, 2018: \$600.00
After August 1st, 2018: \$900.00

FOR A \$595 REDUCTION FROM THE REGISTRATION FEE (IF APPLICABLE), INDICATE IF THE STUDENT WILL BE OR HAS PARTICIPATED IN A BLYTH ACADEMY GLOBAL HIGH SCHOOL PROGRAM IN 2018-2019:

YES NO

FOR A \$195 REDUCTION FROM THE REGISTRATION FEE (IF APPLICABLE), INDICATE IF THE STUDENT HAS PARTICIPATED IN ONE OF THE FOLLOWING PROGRAMS IN 2018:

INTERNATIONAL SUMMERS/COMMUNITY SERVICE/MARCH BREAK

FOR A 5% DISCOUNT ON TUITION FEES (ON LOWER TUITION AMOUNT) INDICATE NAME OF SIBLING ALSO ATTENDING A BLYTH ACADEMY FULL TIME PROGRAM FOR 2018/19: (MINIMUM OF 6 FULL TIME COURSES FOR BOTH SIBLINGS)

6. PAYMENT OPTIONS (TERM BY TERM / CUSTOM SCHEDULE)

COLLECT THE FULL VALUE OF THE TERM-BY-TERM COURSES NO LATER THAN 30 DAYS PRIOR TO COURSE COMMENCEMENT

FOR REFERENCE ONLY	
CAMPUS	PER COURSE FEE
OTTAWA	\$2,895

	# OF COURSES PER TERM		PER COURSE FEE \$2,895		\$595 REGISTRATION FEE (IF APPLICABLE)		TOTAL (\$)
TERM 1		X		+		=	
TERM 2		X		+		=	
TERM 3		X		+		=	
TERM 4		X		+		=	
GRAND TOTAL (PLEASE ADD \$595 REGISTRATION FEE IF APPLICABLE)							

Please note that a late registration surcharge **for returning students** will apply for registrations AFTER June 1st, 2018 as follows:

After June 1st, 2018: \$300.00
After July 1st, 2018: \$600.00
After August 1st, 2018: \$900.00

7. PAYMENT TYPE (\$595 ONE-TIME REGISTRATION FEE)

VISA MASTERCARD AMERICAN EXPRESS CHEQUE ENCLOSED PAYABLE TO BLYTH ACADEMY CASH

CARD NUMBER	CVV	EXPIRY	AMOUNT \$
NAME ON CARD		CARDHOLDER SIGNATURE	

PLEASE NOTE THE FOLLOWING:

- YOUR ONE-TIME REGISTRATION FEE OF \$595 MUST ACCOMPANY THIS APPLICATION FORM IN ORDER TO RESERVE A PLACE IN BLYTH ACADEMY.
- PLEASE NOTE BLYTH ACADEMY WILL RETAIN YOUR CREDIT CARD INFORMATION ON FILE SO LONG AS THE STUDENT IS ATTENDING BLYTH ACADEMY EITHER TO COVER THE INSTALLMENT PAYMENTS IF YOU SELECTED THIS OPTION OR FOR ANCILLARY FEES AND COSTS THAT MAY BE INCURRED DURING THE YEAR.

8. PAYMENT TYPE (TUITION)

SAME AS ABOVE VISA MASTERCARD AMERICAN EXPRESS CASH
 CHEQUE ENCLOSED PAYABLE TO BLYTH ACADEMY (FULL PAYMENT) POST-DATED CHEQUES ENCLOSED PAYABLE TO BLYTH ACADEMY (INSTALLMENT OPTION)
 EFT (COMPLETED AND SIGNED PAD AGREEMENT REQUIRED; ASK YOUR CAMPUS)

CARD NUMBER	CVV	EXPIRY	AMOUNT \$
NAME ON CARD		CARDHOLDER SIGNATURE	

PLEASE NOTE THE FOLLOWING:

- SHOULD YOU CHOOSE TO ENROLL IN A PARTNERSHIP COURSE, AN ADDITIONAL CHARGE OF \$295 WILL BE CHARGED TO THE CREDIT CARD ON FILE FOR AGO COURSES & ROM COURSES

9. TUITION PROTECTION *PLEASE NOTE THAT TUITION PROTECTION CANNOT BE PURCHASED FOR TERM BY TERM STUDENTS

YES, I WOULD LIKE TO PURCHASE TUITION PROTECTION NO, I WOULD NOT LIKE TO PURCHASE TUITION PROTECTION

TUITION CANCELLATION PROTECTION CAN BE PURCHASED AT A COST OF 5% OF TOTAL TUITION AND MUST BE PAID AT THE TIME OF ENROLMENT. THE UNUSED TUITION WILL BE REFUNDED SHOULD ONE OF THE FOLLOWING EVENTS OCCUR:

1. THE STUDENT HAS A SERIOUS ILLNESS WHICH WILL PREVENT THEM FROM RETURNING TO SCHOOL WITHIN 6 MONTHS. IN THE CASE OF A TEMPORARY ILLNESS OF 6 MONTHS OR LESS, THE STUDENT MAY BE GRANTED A LEAVE OF ABSENCE FROM THE SCHOOL AND APPLY THE REMAINING TUITION UPON THEIR RETURN. LETTER FROM THE FAMILY DOCTOR WILL BE REQUIRED.
2. THE FAMILY IS FORCED TO RE-LOCATE DUE TO JOB CHANGE WITHIN THE SAME COMPANY. LETTER FROM THE EMPLOYER WILL BE REQUIRED STATING THAT THE RE-LOCATION WILL PREVENT THE STUDENT FROM ATTENDING THEIR CURRENT BLYTH CAMPUS OR ANY OTHER BLYTH CAMPUS DUE TO DISTANCE.

10. TERMS AND CONDITIONS / CANCELLATION POLICY

- ALL CANCELLATIONS MUST BE MADE IN WRITING
- MULTI-COURSE PACKAGES (6/7/8 COURSE PACKAGES) ARE OFFERED AT DISCOUNTED RATES AND CANNOT BE BROKEN THROUGHOUT THE ACADEMIC SCHOOL YEAR. **UPON REGISTRATION, TUITION FEES PAID FOR MULTI-COURSE PACKAGES ARE NON-REFUNDABLE UNDER ANY CIRCUMSTANCE.**
- REGISTRATION FEES ARE NON-REFUNDABLE UNDER ANY CIRCUMSTANCE
- DISCOUNTS CANNOT BE COMBINED UNDER ANY CIRCUMSTANCE
- AN NSF FEE OF \$50 WILL BE APPLIED TO ALL CHEQUES PROCESSED WITH INSUFFICIENT FUNDS.
- LATE PAYMENTS WILL BE ASSESSED A \$50 SURCHARGE FOR FAILURE TO PAY BY THE DATE(S) SPECIFIED ON ALL INVOICES.
- CREDIT NOTES ARE NON-TRANSFERABLE, VALID FOR 12 MONTHS FROM ISSUE DATE, AND ARE APPLICABLE TO ALL BLYTH ACADEMY PROGRAMS.
- BLYTH ACADEMY WILL REFUND 100% OF THE TUITION FEES PAID IN THE EVENT THAT WE ARE NOT ABLE TO OFFER AN ADVERTISED COURSE.
- IN THE EVENT THAT A STUDENT IS INELIGIBLE FOR ADMISSION **PRIOR TO THE COURSE START DATE**, ALL FEES PAID WILL BE REFUNDED.
- **ITEMS NOT INCLUDED IN TUITION FEES: TEXTBOOKS, E-BOOKS, AND SCHOOL SUPPLIES, MATERIALS FEE, FIELD TRIPS (NOT ASSOCIATED WITH THE FOUNDATIONS OR PARTNERSHIP PROGRAMS), SCIENCE LAB FEE, SPECIAL EVENTS (I.E. PROM OR GRADUATION CEREMONIES), PARTNERSHIP COURSE FEES**

TERM-BY-TERM COURSES:

- TUITION FEES ARE FULLY REFUNDABLE UP UNTIL 90 DAYS PRIOR TO THE COMMENCEMENT OF THE COURSE.
- BETWEEN 89-46 DAYS PRIOR TO THE COMMENCEMENT OF THE COURSE, A CREDIT NOTE FOR 100% OF THE VALUE OF THE COURSE WILL BE ISSUED.
- WITHIN 45 DAYS OF THE COMMENCEMENT OF THE COURSE, THERE WILL BE NO REFUNDS OR CREDIT NOTES ISSUED.

I HAVE READ AND AGREE TO THE TERMS AND FEES OF THIS PROGRAM. I AM AWARE OF THE CANCELLATION POLICIES AND AGREE NOT TO DISPUTE OR ATTEMPT TO CHARGE BACK THE ABOVE SIGNED FOR AND ACKNOWLEDGED CHARGE(S). I AM AWARE IT IS MY RESPONSIBILITY TO ENSURE SUFFICIENT FUNDS ARE AVAILABLE IN ALL ACCOUNTS SPECIFIED FOR PAYMENT. I HEREBY AUTHORIZE BLYTH ACADEMY TO CHARGE THESE ACCOUNTS AS PER THE TIMELINES SPECIFIED IN ACCORDANCE WITH MY SELECTIONS.

SIGNATURE OF THE PARENT / GUARDIAN (IF UNDER 18)	DATE
--	------